



**NOTICE OF CITY OF ELEPHANT BUTTE
CITY COUNCIL MEETING**

103 Water Avenue, Elephant Butte, NM 87935

Wednesday, July 22, 2026, – 2:00PM

Minutes*

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Holcomb called the meeting to order, and City Manager David Smith led the pledge of allegiance.

2. ROLL CALL

Mayor Richard Holcomb – Present
Mayor Pro Tem Kim Skinner – Present
Councilor Cathy Harmon – Present
Councilor Michael Williams – Present
Councilor Skylar Arnold – Absent

City Clerk Cobleigh conducted a roll call and declared a quorum.

3. APPROVAL OF AGENDA – Council Declaration of Conflict of Interest

Councilor Williams made a motion to approve the agenda as submitted. Mayor Pro Tem Skinner seconded the motion. 3-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams – Yes
Motion Carried.

4. PUBLIC COMMENT

STATEMENT OF OPEN MEETINGS RESOLUTION & 3 MINUTE LIMIT PER SPEAKER ON ALL ISSUES

Public comments can be made in person, by phone or given to the City Clerk by email (l.cobleigh@cityofebnm.gov) before the meeting.

None Submitted.

5. CONSENT ITEMS

a. Regular City Council Minutes July 8, 2026

Councilor Williams made a motion to approve the meeting minutes from July 8, 2026, as submitted. Mayor Pro Tem Skinner seconded the motion. 3-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams – Yes
Motion Carried.

6. REGULAR ITEMS (DISCUSSION POSSIBLE ACTION)

a. Discussion/Possible Action: MOU for Mosquito Spraying

Councilor Williams stated that he would like to see the removal of the golf course. Mayor Pro Tem Skinner stated that this is a public safety concern for the city. Mayor Holcomb stated that the golf course is a subdivision within the city.

Mayor Pro Tem Skinner made a motion to approve the MOU for Mosquito Spraying as presented. Councilor Harmon seconded the motion. 3-0.



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City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Harmon – Yes

Councilor Williams – Yes

Motion Carried.

- b. Discussion/Possible Action: Resolution 26-27-108 Amendment to Open Meetings Act Schedule
City Clerk Cobleigh presented a newly amended open meetings act schedule of the requested two meetings a month. Cobleigh pointed out that there was a NMML conference on August 26 which would be the second meeting date for August and December 23 would be the second meeting date in December. Cobleigh also pointed out to the council that the meeting in November had already been moved from the second Wednesday to the third due to a Holiday.
Mayor Pro Tem Skinner made a motion to approve the new schedule with the strike of August 26 and December 23. Councilor Williams seconded the motion. 3-0.
City Clerk Cobleigh conducted a roll call vote.
Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams – Yes
Motion Carried.
- c. Discussion/Possible Action: Resolution 26-27-109 LGRF Match Waiver Request
City Clerk Cobleigh presented Resolution 26-27-109 LGRF Match Waiver Request.
Mayor Pro Tem Skinner made a motion to approve Resolution 26-27-109 LGRF Match Waiver Request. Councilor Williams seconded the motion. 3-0.
City Clerk Cobleigh conducted a roll call vote.
Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams – Yes
Motion Carried.
- d. Discussion/Possible Action: Request to Close out American Express Credit Cards
City Treasurer, Laura Whiteside introduced this request to the council. Whiteside stated she has not been satisfied with the customer service provided by American Express since opening the credit cards. Whiteside stated she would like to gain approval to re-open credit cards with First Savings Bank.
- e. Discussion/Possible Action: Request to Open First Savings Bank Credit Cards with \$10,000 Limit
Mayor Pro Skinner made a motion to approve items 6d for the request to close out the American Express Credit Cards and item 6e for the request to open First Savings Bank Credit Cards with 10,000.00 limit. Councilor Williams seconded the motion. 3-0.
City Clerk Cobleigh conducted a roll call vote.
Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams – Yes
Motion Carried.



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7. EXECUTIVE SESSION

- a. Discussion of limited personnel matters – closed pursuant to NMSA 1978, Section 10-15-1(H)(2) – *City Manager's Office*
- b. Closed pursuant to NMSA 1978, Section 10-15-1(H)(8) for discussion of the purchase, acquisition, or disposal of real property.
- c. Closed pursuant to NMSA 1978, Section 10-15-1(H)(7) to discuss pending litigation – *Mascaro Saavedra v. COEB, Bachicha v. COEB.*

Mayor Pro Tem Skinner made a motion to enter executive session for items 7a, 7b, and 7c. Councilor Harmon seconded the motion. 3-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Harmon – Yes

Councilor Williams – Yes

Motion Carried.

***All attendees by Zoom were removed and placed into the waiting room. ***

Mayor Pro Tem Skinner made a certification statement that there was no discussion of items other than the discussion of item 7a, 7b, and 7c.

8. ACTION

- a. Action required following discussion of limited personnel matters –pursuant to NMSA 1978, Section 10-15-1(H)(2) *City Manager's Office*
Mayor Holcomb made a recommendation for final approval of David Smith as City Manager.
Mayor Pro Tem Skinner made a motion to approve David Smith as City Manager. Councilor Williams seconded the motion. 3-0.
City Clerk Cobleigh conducted a roll call vote.
Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams – Yes
Motion Carried.
- b. Action required following discussion closed pursuant to NMSA 1978, Section 10-15-1(H)(8) for discussion of the purchase, acquisition, or disposal of real property
No Action.
- c. Action required following discussion pursuant to NMSA 1978, Section 10-15-1(H)(7) to discuss pending litigation – *Mascaro Saavedra v. COEB, Bachicha v. COEB.*
No Action.

9. MAYOR AND COUNCIL REPORTS/COMMENTS

Councilor Williams reported the difference in GRT that the county had reported on during the SCRDA meeting. Councilor Williams requested it be looked into about adding a speed limit sign on Canadian Circle.

Mayor Holcomb talked about visiting local businesses regarding the low revenue and lower than normal GRT.



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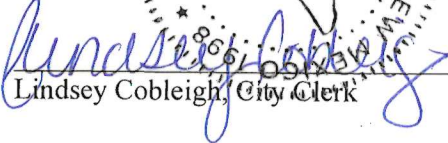
10. ADJOURNMENT

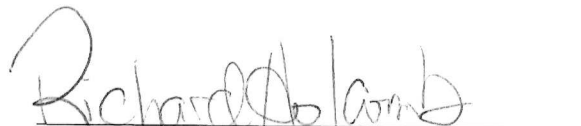
Mayor Holcomb adjourned the meeting.

Minutes approved and adopted at the City Council meeting on August 12, 2026



ATTEST:


Lindsey Cobleigh, City Clerk


Richard Holcomb, Mayor