



**NOTICE OF CITY OF ELEPHANT BUTTE
CITY COUNCIL WORKSHOP
103 Water Avenue
Wednesday, August 13, 2025 – 11:00AM**

Minutes *

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Mortensen called the meeting to order and led the pledge of allegiance.

2. ROLL CALL

Mayor Phillip Mortensen – Present

Mayor Pro Tem Kim Skinner – Present Via Zoom

Councilor Cathy Harmon – Present

Councilor Michael Williams – Present

Councilor Skylar Arnold – Present

City Clerk Cobleigh conducted a roll call and declared a quorum.

3. APPROVAL OF AGENDA – Council Declaration of Conflict of Interest

STATEMENT OF OPEN MEETINGS RESOLUTION & 3 MINUTE LIMIT PER SPEAKER ON ALL ISSUES

Councilor Williams made a motion to approve the agenda as presented. Councilor Harmon seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Harmon – Yes

Councilor Williams – Yes

Councilor Arnold - Yes

Motion Carried.

4. PUBLIC COMMENT

Public comments can be made in person, by phone or given to the City Clerk by email (l.cobleigh@cityofebnm.gov) before the meeting.

None Submitted.

5. HAZARD MITIGATION PLAN

Councilor Harmon made a motion to open items 5a, 5b, and 5c for discussion. Councilor Williams seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Harmon – Yes

Councilor Williams – Yes

Councilor Arnold - Yes

Motion Carried.

a. Local Capability Assessment Survey

Chief Roger Long presented the capability assessment survey. Long states that this survey reflects the next five years of planning. There will be more workshops for the Hazard Mitigation Planning at the Sierra County Government building. The next meeting workshop is August 20, 2025. Long noted that during this workshop there will be discussion of preliminary planning of projects. Councilor Williams asked if this is a Comprehensive Plan for the State? Long stated that this survey assessment is county specific to aid with Grant Funding Projects. Long stated that the last list that was compiled by City of Elephant Butte was in 2019.

Mayor Mortensen suggested to host multiple workshops in the process of creating this hazard plan. It was requested that a general email with the invite be sent out to all members of the council about the upcoming workshop as well as posting a notice of quorum.

Councilor Harmon mentioned that an emergency plan and an evacuation plan would be beneficial to work on. Councilor Harmon stated that this assessment is a great start with plenty of areas to work on.

Long stated that he does have hard copies of the 2019 Hazard Plan if anyone needs or wants to review it.

b. Critical Facilities

Chief Roger Long brought the critical facilities list before the council for review. Long stated that this list of critical facilities was developed with collaborative efforts from David Smith, Janet Porter-Carrejo, New Mexico Water and himself. This list includes the wells for both water systems, the wastewater treatment plant, lift stations, the three fire stations and fire admin, Sierra Co-op, City Hall, Public Works, and the Community Center.

Mayor Mortensen mentioned that he would like to see roadways on the critical facilities list as well.

Councilor Harmon mentioned that she had recently signed up for Code Red which is an emergency alert system. Councilor Harmon asked if there were any other notification apps other than Code Red. Janet Porter-Carrejo stated that all notices are posted online but an emergency siren could potentially be beneficial for the community to have. Chief Long stated the repeaters for radio transmissions for the fire department do have battery backup that will last approximately 60hrs. The main generator does have a generator to maintain function of the repeater with or without power.

Mayor Pro Tem Skinner stated that Ruidoso has a call service to inform residents when there is an emergency either for the whole community or localized to a specific neighborhood as well as having a siren system. Mayor Pro Tem Skinner stated that with the siren system it informs residents and visitors quickly that there is danger and they need to get out of the area.

Janet Porter-Carrejo stated that the City of Elephant Butte could utilize the LED sign on the corner of Water Ave. and Warm Springs to display emergency updates or notices.

c. Previous Action Table

Chief Long provided the council with the previously drafted action table. Long requested the members of the council review the provided action table and provide any amendments or additions.

6. COUNCILOR COMMENTS

No Further Comments.

7. ADJOURNMENT

Councilor Williams made a motion to adjourn the workshop. Councilor Harmon seconded the motion. 4-0.

Minutes approved and adopted at the City Council meeting on September 10, 2025.

ATTEST:


Lindsey Cobleigh, City Clerk

