



**NOTICE OF CITY OF ELEPHANT BUTTE  
SPECIAL CITY COUNCIL MEETING  
103 Water Avenue, Elephant Butte, NM 87935  
Wednesday, July 2, 2025 – 2:00PM**

**Minutes\***

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**Mayor Mortensen** called the meeting to order and led the pledge of allegiance.

**2. ROLL CALL**

Mayor Phillip Mortensen – Present  
Mayor Pro Tem Kim Skinner – Present  
Councilor Cathy Harmon – Present  
Councilor Mike Williams – Present  
Councilor Skylar Arnold – Present

**City Clerk Cobleigh** conducted a roll call and declared a quorum.

**3. APPROVAL OF AGENDA – Council Declaration of Conflict of Interest**

**Mayor Pro Tem Skinner** made a motion to approve the agenda as submitted. Councilor Harmon seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.  
Mayor Pro Tem Skinner – Yes  
Councilor Harmon – Yes  
Councilor Williams – Yes  
Councilor Arnold – Yes  
Motion Carried.

**4. REGULAR ITEMS**

- a. **Discussion/Possible:** Approval of Development of the City of Elephant Butte Event Site Restrooms.

**Janet Porter-Carrejo, City Manager** introduced this item to the city council for a request to finish the building. Porter-Carrejo stated that the city had previously purchased a metal building to utilize as a bathroom at the event site. This building still needs to be erected and finished inside and out. The bid is currently \$11,000.00 more than the grant award for the project. The increase is due to a two-year difference in pricing and product increases. The contractor is CES certified and verified with the State of New Mexico.

**Mayor Pro Tem Skinner** made a motion to approve the bid of \$161,906.25 to erect and complete the bathrooms for the event site. Councilor Harmon seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.  
Mayor Pro Tem Skinner – Yes  
Councilor Harmon – Yes  
Councilor Williams – Yes  
Councilor Arnold – Yes  
Motion Carried.

## 5. EXECUTIVE SESSION

- a. Closed pursuant to NMSA 1978, Section 10-15-1(H)(9) for public hospital committee discussion of strategic and long-range strategic and long-range business plans of Sierra Vista Hospital

**Mayor Pro Tem Skinner** made a motion to enter an executive session for Executive Session item 5a. Councilor Harmon seconded the motion. 4-0.

**City Clerk Cobleigh** conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Harmon – Yes

Councilor Williams – Yes

Councilor Arnold – Yes

Motion Carried.

**Mayor Pro Tem Skinner** made a disclosure statement that there was no discussion of items other than the discussion of item 5a.

## 6. POSSIBLE ACTION

- a. Action required following discussion pursuant to NMSA 1978, Section 10-15-1(H)(9) for public hospital committee discussion of strategic and long-range strategic and long-range business plans of Sierra Vista Hospital

No Action.

**Mayor Mortensen** stated that he will be meeting with legal as well as other municipalities on Tuesday, July 15, 2025, to discuss this further.

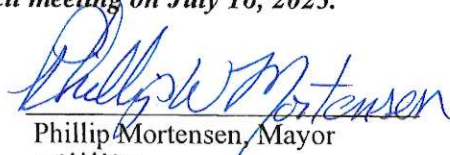
## 7. ADJOURNMENT

Mayor Mortensen adjourned the meeting.

*Minutes approved and adopted at the City Council meeting on July 16, 2025.*

ATTEST:

  
Lindsey Cobleigh, City Clerk

  
Phillip Mortensen, Mayor

