



**NOTICE OF CITY OF ELEPHANT BUTTE
SPECIAL CITY COUNCIL MEETING
Friday, June 21, 2024 – 10:00am
103 Water Avenue, Elephant Butte, NM 87935**

Minutes*

1. CALL TO ORDER

Mayor Mortensen called the meeting to order and led the pledge of allegiance.

2. ROLL CALL

Mayor Phillip Mortensen – Present
Mayor Pro Tem Kim Skinner – Present
Councilor Cathy Harmon – Present
Councilor Michael Williams – Present
Councilor Skylar Arnold – Present

City Clerk Cobleigh conducted a roll call and declared a quorum.

3. APPROVAL OF AGENDA

Councilor Harmon made a motion to approve the agenda as submitted. Mayor Pro Tem Skinner seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams– Yes
Councilor Arnold – Yes
Motion Carried.

3. EXECUTIVE SESSION

- a. Discussion of limited personnel matters – closed pursuant to NMSA 1978, Section 10-15-1(H)(2) –*Fire Chief's Office and Treasurer's Office.*

Mayor Pro Tem Skinner made a motion to enter into executive session for the discussion of limited personnel matters – closed pursuant to NMSA 1978, Section 10-15-1(H)(2) –*Fire Chief's Office and Treasurer's Office.* Councilor Harmon seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams– Yes
Councilor Arnold – Yes
Motion Carried.

Mayor Pro Tem Skinner made a disclosure statement that there was no discussion of items other than the discussion of limited personnel matters – closed pursuant to NMSA 1978, Section 10-15-1(H)(2) –*Fire Chief's Office and Treasurer's Office.*

4. ACTION FOR EXECUTIVE SESSION

- a. Action required following discussion pursuant to NMSA 1978, Section 10-15-1(H)(2) –*Fire Chief's Office and Treasurer's Office.*
No Action on Fire Chief's Office.

Mayor Mortensen recommended the appointment of Laura Whiteside as the City Treasurer pending the negotiation with the City Manager to abide by the discussed guidelines.

Mayor Pro Tem Skinner made a motion to approve Mayor Mortensen's recommendation to appoint Laura Whiteside as the City Treasurer pending the negotiation with the City Manager with the discussed guidelines. Councilor Harmon seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Harmon – Yes

Councilor Williams– Yes

Councilor Arnold – Yes

Motion Carried.

5. PUBLIC COMMENT

STATEMENT OF OPEN MEETINGS RESOLUTION & 3 MINUTE LIMIT PER SPEAKER ON ALL ISSUES

Public comments can be made in person, by phone or given to the City Clerk by email (cityclerk@cityofeb.com) before the meeting.

Mayor Mortensen made a public announcement during public comment for the temporary use of an RV as a secondary dwelling during the evacuations due to the wildfires in Ruidoso. The City of Elephant Butte is asking that all Ruidoso Fire Evacuees currently residing in an RV, Motorhome, 5th Wheel etc. come into City Hall to register that you are in a temporary dwelling within the incorporated city limits. This is a life safety measure so emergency personnel have knowledge of additional occupants within a property where normally they would not be. Alternatively, if you are a resident hosting an evacuee on your property in a temporary dwelling, you may submit the registration. This is not a permit and there is no fee associated with it. We will provide you with a neon Temporary Dwelling tag to place in the window visible from the roadway. The City is committed to provide as much assistance as possible to our neighbors in their time of need.

6. TRAINING WORKSHOP

- a. Mayor and Council Duties and Responsibilities

Geno Zamora hosted an interactive training workshop for the Mayor, Council, and Staff of the City of Elephant Butte.

Attendance of the workshop included: Mayor & Council, Geno Zamora, Ben Young, Lindsey Cobleigh, Roger Long, Brian Burlage, Janet Porter-Carrejo, Christina Ramos, Jane Tinon.

Topics Discussed during the workshop included:

Open Meetings Act – Important Provisions.

Remote Access to Public Meetings.

Meeting Notices.

Meeting Minutes.

Executive Session and who is privileged to attend.

Procurement Code.

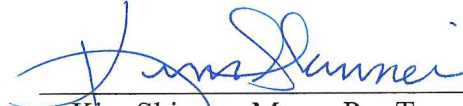
Public Comment Section of Agenda.
IPRA: Emails, Text, Pictures, Videos etc.

No Action Taken.

7. ADJOURNMENT


Mayor Mortensen adjourned the meeting.

Minutes approved and adopted at the City Council meeting on July 17, 2024.



Kim Skinner, Mayor Pro Tem

ATTEST:



Lindsey Cobleigh, City Clerk



