



**NOTICE OF CITY OF ELEPHANT BUTTE  
SPECIAL CITY COUNCIL MEETING  
103 Water Avenue, Elephant Butte, NM 87935  
Tuesday, April 30, 2024 – 1:00PM**

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**Minutes\***

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**Mayor Mortensen** called the meeting to order and led the pledge of allegiance.

**2. ROLL CALL**

Mayor Phillip Mortensen - Present  
Mayor Pro Tem Kim Skinner – Present  
Councilor Cathy Harmon – Present  
Councilor Michael Williams – Present  
Councilor Skylar Arnold – Present

**City Clerk Cobleigh** conducted a roll call and declared a quorum.

**3. APPROVAL OF AGENDA – Council Declaration of Conflict of Interest**

**Councilor Harmon made a motion to approve the agenda as presented. Mayor Pro Tem Skinner seconded the motion. 4-0.**

**City Clerk Cobleigh** conducted a roll call vote.  
Mayor Pro Tem Skinner – Yes  
Councilor Harmon – Yes  
Councilor Williams – Yes  
Councilor Arnold – Yes  
Motion Carried.

**4. PUBLIC COMMENT**

**STATEMENT OF OPEN MEETINGS RESOLUTION & 3 MINUTE LIMIT PER SPEAKER ON ALL ISSUES**

Public comments can be made in person, by phone or given to the City Clerk by email (cityclerk@cityofeb.com) before the meeting.

**None Submitted.**

**5. EXECUTIVE SESSION**

a. Discussion of limited personnel matters – closed pursuant to NMSA 1978, Section 10-15-1(H)(2) – *Treasurer's Office*.

**Mayor Pro Tem Skinner** made a motion to enter into executive session for the discussion of limited personnel matters – closed pursuant to NMSA 1978, Section 10-15-1(H)(2) – *Treasurer's Office*. Councilor Harmon seconded the motion. 4-0.

**City Clerk Cobleigh** conducted a roll call vote.  
Mayor Pro Tem Skinner – Yes  
Councilor Harmon – Yes  
Councilor Williams– Yes  
Councilor Arnold – Yes  
Motion Carried.

**Mayor Pro Tem Skinner** made a disclosure statement that there was no discussion of items other than the discussion of limited personnel matters – closed pursuant to NMSA 1978, Section 10-15-1(H)(2) –*Treasurer's Office. No action was taken.*

## 6. ACTION

- a. Action required following discussion of limited personnel matters – closed pursuant to NMSA 1978, Section 10-15-1(H)(2) –*Treasurer's Office.*

**Mayor Mortensen** made the following statement of action, interviews for the Treasurer position have been conducted. Mayor Mortensen made the recommendation to approve the hiring pending terms of employment are met.

**Councilor Harmon** made a motion to authorize Janet Porter-Carrejo and Mayor Mortensen to offer employment to the final candidate for the Treasurer's position for final approval by the City Council on acceptance of the position. Councilor Williams seconded the motion. 4-0.

**City Clerk Cobleigh** conducted a roll call vote.  
Mayor Pro Tem Skinner – Yes  
Councilor Harmon – Yes  
Councilor Williams– Yes  
Councilor Arnold – Yes  
Motion Carried.

## 7. MAYOR AND COUNCIL REPORTS/COMMENTS

**No Comments.**

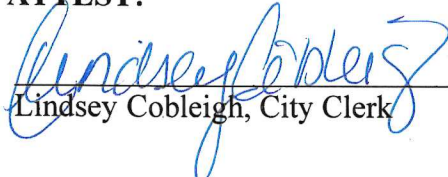
## 8. ADJOURNMENT

Mayor Mortensen adjourned the meeting.

*Minutes approved and adopted at the City Council meeting on May 15, 2024.*

  
Phillip Mortensen, Mayor

**ATTEST:**

  
Lindsey Cobleigh, City Clerk

