

The City of Elephant Butte is searching for an experienced, knowledgeable, professional, and performance driven **City Manager**. Our ideal candidate will have numerous years of local government experience, high ethics, offer open & clear communication, with the ability to build trust and confidence in our City operations.

Preference will be given to applicants with experience in the following areas:

- Strong financial management,
- Budget management,
- Oversight of general operations of the entity,
- Proven ability to work with State and Federal agencies,
- Comply with state and federal reporting requirements,
- Ability to respond timely to deadlines,
- Knowledge of process to report progress and request reimbursement on public projects,
- Ability to develop and strengthen business and political contacts on behalf of the city,
- Locate, apply for, and manage Federal and State funding opportunities,
- Knowledge pertaining to human resource management,
- Working with elected and appointed officials,
- Knowledge of laws and regulations governing the operations of local government entities,
- Ability to keep the governing body informed on projects and conditions of the entity.

Please mark envelope "City Manager Position", submit application & resume to PO Box 1080, Elephant Butte, NM 87935.