



**NOTICE OF CITY OF ELEPHANT BUTTE
SPECIAL CITY COUNCIL MEETING
103 Water Avenue, Elephant Butte, NM 87935
Monday, March 04, 2024 – 2:00PM**

Minutes*

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Mortensen called the meeting to order and led the pledge of allegiance.

2. ROLL CALL

Mayor Phillip Mortensen – Present
Mayor Pro Tem Kim Skinner – Present
Councilor Cathy Harmon – Present
Councilor Michael Williams – Present

City Clerk Cobleigh conducted a roll call and declared a quorum.

3. APPROVAL OF AGENDA – Council Declaration of Conflict of Interest

Mayor Pro Tem Skinner made a motion to approve the agenda as submitted. Councilor Harmon seconded the motion. 3-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams – Yes

Motion Carried.

4. PUBLIC COMMENT

**STATEMENT OF OPEN MEETINGS RESOLUTION & 3 MINUTE LIMIT PER SPEAKER
ON ALL ISSUES**

Public comments can be made in person, by phone or given to the City Clerk by email (cityclerk@cityofeb.com) before the meeting.

None submitted.

5. CONSENT ITEMS

a. Regular City Council Meeting Minutes December 13, 2023

Mayor Pro Tem Skinner made a motion to approve the Regular City Council Meeting Minutes December 13, 2023 with the correction on page five removing Councilor Harmon's name from Mayor Pro Tem's report. Councilor Harmon seconded the motion. 2-1.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Harmon – Yes
Councilor Williams– Abstained

Motion Carried.

6. REGULAR ITEMS

- a. Discussion/Possible Action: Bid Award for Water Improvement Project
David Shield, Bohannan Huston – This project was introduced to the council. There were two bids received for this project. The apparent low bidder was Smithco Construction. The second bid was bidder was J29 Construction. Shields reviewed the bids with the mayor and council. Shields on behalf of Bohannan Huston, the city’s engineer made the recommendation to award this project to Smithco Construction.

Mayor Pro Tem Skinner made a motion to approve the recommendation from Bohannan Huston to award the Water Improvement Project to Smithco Construction. Councilor Harmon seconded the motion. 3-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams– Yes

Motion Carried.

- b. Discussion/Possible Action: Joint Powers Agreement//Sierra Co. Sheriff and City of Elephant Butte Provision of Law Enforcement Services for City of Elephant Butte
Sheriff Baker presented the newly drafted Joint Powers Agreement/Sierra Co. Sheriff and City of Elephant Butte Provision of Law Enforcement Services for City of Elephant Butte. This JPA was drafted by the County’s legal department and reviewed by the city attorney. This JPA would be in effect for three years. The council had an open discussion on this new JPA and clarified the terms and the amounts mentioned within the agreement.

Mayor Pro Tem Skinner made a motion to approve the Joint Powers Agreement/Sierra Co. Sheriff and City of Elephant Butte Provision of Law Enforcement Services for City of Elephant Butte. Councilor Harmon seconded. 3-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Harmon – Yes
Councilor Williams– Yes

Motion Carried.

7. MAYOR AND COUNCIL REPORTS/COMMENTS

Mayor Pro Tem Skinner reported that she had attended the City of Elephant Butte’s public utility board meeting. Mayor Pro Tem Skinner mentioned that this had been a really good meeting, very

productive and there will be another meeting at the end of March or early April. Mayor Pro Tem Skinner reported that she had met the Governor during a bill signing at the hospital.

Councilor Harmon – None

Councilor Williams attended the SCRDA meeting and reported that the GRT funds are higher than expected. Councilor Williams reported that he attended the State Parks Meeting.

Mayor Mortensen reported that Janet is out on leave for family matters. Mayor Mortensen noted that there will be an auditor on board within three weeks for the FY22-23 audit.

8. ADJOURNMENT

Mayor Mortensen adjourned the meeting.

Minutes approved and adopted at the City Council meeting on March 20, 2024.


Phillip Mortensen, Mayor

ATTEST:


Lindsey Cobleigh, City Clerk



