



**NOTICE OF CITY OF ELEPHANT BUTTE
CITY COUNCIL MEETING**

103 Water Avenue, Elephant Butte, NM 87935

Wednesday, August 16, 2023 – 2:00PM

Minutes*

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Mortensen called the meeting to order; Councilor Harmon led the pledge of allegiance.

2. ROLL CALL

Mayor Phillip Mortensen – Present
Mayor Pro Tem Kim Skinner – Present
Councilor Travis Atwell – Present
Councilor Cathy Harmon – Present
Councilor Edna Trager – Present

City Clerk Cobleigh conducted a roll call and declared a quorum.

3. APPROVAL OF AGENDA – Council Declaration of Conflict of Interest

STATEMENT OF OPEN MEETINGS RESOLUTION & 3 MINUTE LIMIT PER SPEAKER ON ALL ISSUES

Councilor Skinner made a motion to remove item 7a Public Hearing for Haddow Family, LLC dba Lickity Split Storage, from the agenda, tabling it until the September 20th, 2023, meeting. Councilor Atwell seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pre Tem Skinner – Yes
Councilor Atwell – Yes
Councilor Harmon – Yes
Councilor Trager – Yes
Motion Carried.

4. PUBLIC COMMENT

Public comments can be made in person, by phone or given to the City Clerk email (cityclerk@cityofeb.com) before the meeting.

Julianne Stroup 301 Catfish – County Resident notating the current conditions of Springland Blvd, stating it is an embarrassment to the community. Stroup stated there are at least six (6) properties that are an abomination full of trash, vehicles, and rodents. Stroup requested the city clean this area up.

Glenn Conklin 613 San Andres – Requesting clarification on Ordinance 215 – R-1-C Overlay Zoning. Conklin was concerned about the one (1) accessory structure and one (1) carport as he did not want to have to tear down any buildings on his property currently.

Kathleen Martinez Organ Ave – Comments regarding the Final Adoption of Ordinance 215 R-1-C Overlay Zoning. Martinez was concerned that individuals were not informed of this change. Martinez noted she is concerned about this proposed ordinance and change.

Robert Coffey Hermosa – Coffey stated that this Ordinance 215 R-1-C Overlay Zoning lays over quite a few streets that cannot benefit from this due to lack of utilities and infrastructure.

James Prendamano PreReal – Prendamano spoke on the development plans for the overlay zone within Unit 10.

5. CONSENT ITEMS

- a. Regular Meeting Minutes June 21, 2023
- b. Special Meeting Minutes June 28, 2023
- c. Special Workshop Minutes July 12, 2023
- d. Regular Meeting Minutes July 19, 2023

Councilor Harmon made a motion to approve as submitted Consent Items 5a, 5b, 5c, and 5d. Mayor Pro Tem Skinner seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Atwell – Yes

Councilor Harmon – Yes

Councilor Trager – Yes

Motion Carried.

6. PRESENTATIONS

- a. Sierra County Sheriff's Office – Sheriff Joshua Baker
Sheriff Baker updated the City Council that during the month of July there were 11 reports taken, 1 arrest, 1 break-in and a total of 118 patrol hours in the City of Elephant Butte.
- b. Bohannon & Huston – David Shields
David Shields gave the City Council an update on all current and upcoming projects within the City of Elephant Butte.
- c. City of Elephant Butte Lobbyist, Stephen Archuleta
Stephen Archuleta addressed the City Council with updates for the upcoming lobbying session in 2024. Archuleta discussed with the City Council what he plans to lobby for and listened to and noted the ideas of both the City Council as well as from city staff.

7. PUBLIC HEARING

- a. ~~Haddow Family, LLC – Lickity Split LLC – Conditional Use Business Registration Storage Lot~~
Item 7a was tabled until the September 20th, 2023, regularly scheduled city council meeting.
- b. Ordinance 215 Multi-Family Residential Overlay – Final Adoption
The City of Elephant Butte City Council entered into a Quazi Judicial hearing regarding Ordinance 215 Multi-Family Residential Overlay. This hearing was for the final adoption of Ordinance 215. City

Manager Mascaro swore in all parties who wished to present during this hearing, Land Use Administrator Cobleigh and James Prendamano were sworn in.

LUA Cobleigh presented on behalf of the City of Elephant Butte.

James Prendamano presented on behalf of PreReal who an interested developer for this unit of properties.

There were no public comments during the hearing.

Mayor Pro Tem Skinner made a motion to adopt Ordinance 215 Multi-Family Residential Overlay as presented. Councilor Trager seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Atwell – Yes

Councilor Harmon – Yes

Councilor Trager – Yes

Motion Carried.

Hearing Closed.

8. APPOINTMENTS

a. Lodgers' Tax Advisory Board Letters of Interest

Mayor Mortensen made a recommendation to appoint both applicants received for the Lodgers' Tax Advisory Board, Kent Dalman and Donald Peters.

Mayor Pro Tem Skinner made a motion to approve the mayor's recommendation to appoint both Kent Dalman and Donald Peters to the Lodgers' Tax Advisory Board. Councilor Atwell seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Atwell – Yes

Councilor Harmon – Yes

Councilor Trager – Yes

Motion Carried.

b. Zoning Commission Board Letters of Interest

Mayor Mortensen made a recommendation to appoint both applicants received for the Zoning Commission Board, John Masce and Lee Morris.

Mayor Pro Tem Skinner made a motion to approve the mayor's recommendation to appoint both John Masce and Lee Morris to the Zoning Commission Board. Councilor Atwell seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes

Councilor Atwell – Yes

Councilor Harmon – Yes

Councilor Trager – Yes

Motion Carried.

9. REGULAR ITEMS (DISCUSSION POSSIBLE ACTION)

- a. Discussion/Possible Action: Resolution 23-24-103 ICIP Project Summary FY2025-2029
Mayor Pro Tem Skinner made a motion to approve Resolution 23-24-103 ICIP Project Summary FY2025-2029. Councilor Atwell seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Atwell – Yes
Councilor Harmon – Yes
Councilor Trager – Yes
Motion Carried.

- b. Discussion/Possible Action: Resolution 23-24-104 Resolution Amending Section 6.8 of the City of Elephant Butte Personnel Handbook – Clarification of Holiday Pay
Mayor Pro Tem Skinner made a motion to approve Resolution 23-24-104 Amending Section 6.8 of the City of Elephant Butte Personnel Handbook – Clarification of Holiday Pay. Councilor Harmon seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Atwell – Yes
Councilor Harmon – Yes
Councilor Trager – Yes
Motion Carried.

- c. Discussion/Possible Action: Resolution 23-24-105 South-Central Council of Government Annual Contract with the City of Elephant Butte
Mayor Pro Tem Skinner made a motion to approve Resolution 23-24-105 South Central Council of Government Annual Contract with the City of Elephant Butte. Councilor Atwell seconded the motion. 4-0.

City Clerk Cobleigh conducted a roll call vote.

Mayor Pro Tem Skinner – Yes
Councilor Atwell – Yes
Councilor Harmon – Yes
Councilor Trager – Yes
Motion Carried.

- d. Discussion: EPA Lead and Copper Rule Revisions
City Attorney Ben Young and City Manager John Mascaro introduced this item to the City Council for discussion only. This was a discussion only. No action taken.
- e. Discussion: Changing Water Ave. to Barnes Blvd.
Mayor Mortensen brought up the idea of formally changing Water Avenue to Barnes Boulevard to honor the City of Elephant Butte's first Mayor, Bob Barnes. This was a discussion only. No action taken.

10. ELEPHANT BUTTE CHAMBER OF COMMERCE REPORT

Elephant Butte Chamber of Commerce Representative, Carol Ness, gave the City Council the monthly update on advertising, events, and marketing.

11. MAYOR AND COUNCIL REPORTS

No reports.

12. CITY STAFF REPORTS

a. City Treasurer

Kristin Saavedra went over in detail the City Treasurer Report that was supplied to the City Council.

b. City Clerk

Lindsey Cobleigh went over her written and submitted Clerk's report. Cobleigh apologized for not being present in person today due to a medical emergency that has had her working remotely since August 4th, 2023.

c. Land Use Administrator

Lindsey Cobleigh went over her written and submitted report with the Council. LUA Cobleigh stated that the Land Use Department has had up to 99 permits issued so far for the year. Cobleigh stated that the Land Use Department brought in \$16,000.00 in permitting fees and fines and hopes to maintain that amount or more for the next FY.

d. Fire Chief

Chief Mascaro reported that since the last meeting there have been 36 EMS calls. Wildland crew was on standby for service for fourteen days. Rescue 9 is officially in service and ready for inspection at the end of September.

e. City Manager

John Mascaro briefed the City Council on day-to-day operations within City Hall and Public Works.


13. COUNCILOR COMMENTS

No comments.


14. ADJOURNMENT

Mayor Mortensen adjourned the meeting.

Minutes approved and adopted at the City Council meeting on October 25, 2023.


Phillip Mortensen, Mayor

ATTEST:


Lindsey Cobleigh, City Clerk



