



**CITY OF ELEPHANT BUTTE
SPECIAL CITY COUNCIL MEETING**

103 Water Street, Elephant Butte, NM 87935

**MONDAY, October 24, 2022 – 11:30 AM
(or immediately upon completion of the
October 24, 2022 continuation of recessed
October 19, 2022 meeting)**

The meeting is also open to the public through this Zoom link: <https://zoom.us/j/85000630230>
Meeting ID: 850 0063 0230 or see www.cityofelephantbutte.com for more information.

Minutes*

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Pro Tem Skinner called the meeting to order at 11:43am with Councilor Trager leading the pledge of allegiance.

2. ROLL CALL

Mayor Phillip Mortensen - ABSENT
Mayor Pro Tem Kim Skinner – PRESENT
Councilor Travis Atwell - PRESENT
Councilor Cathy Harmon - PRESENT
Councilor Edna Trager - PRESENT

City Treasurer Kristin Saavedra conducted roll call and declared a quorum.

3. APPROVAL OF AGENDA – Council Declaration of Conflict of Interest

Councilor Atwell made a motion to approve the agenda as presented. Councilor Harmon seconded the motion. 4-0. Motion Carried.

4. Executive Session

- a. Discussion of limited personnel matters – clerk’s office – closed pursuant to NMSA 1978, Section 10-15-1(H)(2)**

Councilor Atwell made a motion to enter into executive session for the Discussion of limited personnel matters – clerk’s office – closed pursuant to NMSA 1978, Section 10-15-1(H)(2). Councilor Harmon seconded the motion.

City Treasurer Kristin Saavedra conducted roll call vote.

Mayor Pro-Tem Kim Skinner – Yes
Councilor Cathy Harmon - Yes

Councilor Edna Trager – Yes
Councilor Travis Atwell – Yes
Motion Carried.

*****EXECUTIVE SESSION CAME TO AND END*****

Mayor Pro-Tem Skinner made a declaration that they did not take action, only discussed the item listed; limited personnel matters – clerk's office – closed pursuant to NMSA 1978, Section 10-15-1(H)(2)

5. Action

- a. **Any actions necessary following closed session regarding personnel issues – clerk's office.**

Councilor Atwell made a motion a terminate the City Clerk, Jessica Newberry.
Councilor Harmon seconded the motion.

City Treasurer Kristin Saavedra conducted roll call vote.

Mayor Pro-Tem Kim Skinner – Yes
Councilor Cathy Harmon - Yes
Councilor Edna Trager – Yes
Councilor Travis Atwell – Yes
Motion Carried.

Mayor Pro Tem Skinner requested that City Manager Mascaro make sure to publish the job opening of City Clerk and for it to remain open until filled. Mascaro stated he plans on publishing the job position with the Las Cruces Sun, The Sierra County Sentinel, through the NMML as well as on Indeed.

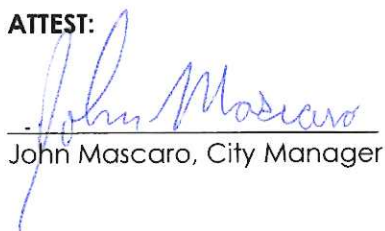
6. Adjournment

Mayor Pro Tem Skinner adjourned the meeting.

Minutes approved and adopted at the City Council meeting on November 01, 2022.


Phillip Mortensen, Mayor

ATTEST:


John Mascaro, City Manager