



# **NOTICE OF CITY OF ELEPHANT BUTTE REGULAR CITY COUNCIL MEETING**

**Wednesday, February 16, 2022, 2:00 pm**

103 Water Street, Elephant Butte, NM 87935

The City will also open the meeting to the public through WebEx number: (415) 655-0001, Access Code: 126 124 0239, Password: 87935. For information about accessing the meeting through your computer, go to [www.cityofelephantbutte.com](http://www.cityofelephantbutte.com).

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## **AGENDA\***

### **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

### **2. ROLL CALL**

Mayor Phillip Mortensen  
Mayor Pro Tem Kim Skinner  
Councilor Travis Atwell  
Councilor Cathy Harmon  
Councilor Edna Trager

### **3. APPROVAL OF AGENDA - Council Declaration of Conflict of Interest**

### **4. STATEMENT OF OPEN MEETINGS RESOLUTION & 3 MINUTE LIMIT PER SPEAKER ON ALL ISSUES**

### **5. PUBLIC COMMENT**

Public comment can be made in person, through WebEx or submitted to the Clerk-Treasurer (cityclerk@cityofeb.com) before the meeting.

### **6. BOARD AND COMMITTEE REPORTS & APPOINTMENTS**

- a. Planning & Zoning Appointments & 2022 Priority List

### **7. MAYOR AND COUNCIL REPORTS**

### **8. CITY ENGINEER REPORT**

### **9. CLERK-TREASURER REPORT**

### **10. PUBLIC WORKS REPORT**

### **11. FIRE DEPARTMENT REPORT**

### **12. LAND USE/CODE ENFORCEMENT REPORT**

### **13. CONSENT ITEMS (Roll Call Vote)**

- a. Approval of Regular Meeting Minutes, January 19, 2022
- b. Approval of Special Meeting Minutes, January 28, 2022
- c. Approval of Special Meeting Minutes, February 10, 2022

#### **14. REGULAR ITEMS**

- a. Discussion/Possible Action: Lodgers' Tax Advisory Board Recommendations for I-25 Billboards and the Digital Elephant Butte Adventure Guide
- b. Discussion/Possible Action: Elephant Butte's Americans with Disabilities Act (ADA) Policy and Title VI Plan
- c. Discussion: Mescal Loop Drainage Analysis - Vince Steiner, Bohannon
- d. Discussion/Possible Action: Resolution 21-22-112 Accepting Capital Appropriations # SAP 21-F2384-STB (Water Line Upgrades)
- e. Discussion/Possible Action: Resolution 21-22-113 Colonias 10% Fundin Match - Water System
- f. Discussion/Possible Action: Resolution 21-22-114 Colonias 10% Funding Match - Wastewater
- g. Discussion/Possible Action: Assets Management Process
- h. Discussion/Possible Action: Resolution 21-22-107 Governing Body Rules of Procedure

#### **15. EXECUTIVE SESSION**

- a. Discussion of limited personnel matters regarding City Manager's Office, pursuant to NMSA 1978, Section 10-15-1(H)(2).

#### **16. ACTION ITEM**

- a. Approve/Disapprove: Stephan P. Archuleta's Contract
- b. Approve/Disapprove: Stephan P. Archuleta as a signer on all City bank accounts and as a recipient of a City credit card

#### **17. COUNCILOR COMMENTS**

#### **18. ADJOURNMENT**

\*Agendas are subject to revision up to three business days prior to the scheduled meeting date and time (NMSA 10-15-1 (f)). Agendas may be picked up at City Hall, 103 Water Street, Elephant Butte, NM 87935. If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the meeting, please contact the City Clerk at 575-744-4892 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats.