



**CITY OF ELEPHANT BUTTE
SPECIAL CITY COUNCIL MEETING**

15b.

Monday, December 28, 2021 – 10:00 am

Municipal Building, 103 Water St. Elephant Butte, NM 87935

The City will also open the meeting to the public through WebEx number: (408) 418-9388, Access Code: 126 124 0239, Password: 87935 or going to www.cityofelephantbutte.com for information about accessing the meeting through your computer.

MINUTES

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Edna Trager called the meeting to order, and Mayor-Elect Phillip Mortensen led the Pledge of Allegiance.

2. ROLL CALL

Clerk-Treasurer Rani Bush called roll.

Mayor Edna Trager – Present
Mayor Pro Tem Kim Skinner - Present
Councilor Travis Atwell – Present
Councilor Cathy Harmon – Present
Councilor Michael Williams – Present

Clerk-Treasurer Bush declared a quorum.

3. APPROVAL OF AGENDA - Council Declaration of Conflict of Interest

Councilor Williams motioned to approve the agenda with the amendment of prior to adjournment “Councilor Comments” are added. Councilor Harmon seconded. 4-0. Motion passed.

4. STATEMENT OF OPEN MEETINGS RESOLUTION & 3 MINUTE LIMIT PER SPEAKER ON ALL ISSUES

5. PUBLIC COMMENT

Michelle Atwell, Director of Sierra County Regional Dispatch Authority (SCRDA), thanked Councilor Williams for his service on their board since today was his last official City Council meeting. He was very active and helped with many decisions during his time with SCRDA.

6. REGULAR ITEMS

a. Discussion: Fire Station #1 Rebuild

Mayor Trager updated the Council about the FY22 NM Fire Protection Grant Council Award of \$400,000 towards rebuilding Fire Station #1 and \$25,000 towards the City's volunteer firefighters stipends. The City is working with Studio D Architects on the design.

b. Discussion/Possible Action: Fire Chief Job Description

Mayor Trager led a discussion to get input from the Council regarding updating the fire chief job description so that it could be advertised. Deputy Chief Brittney Flora reported on the state of the department. There are currently 14 volunteer firefighters.

There will be a component of code enforcement within the job especially pertaining to commercial buildings and fire prevention. Councilor Williams suggested adding "and other duties so assigned" to the description. Mayor Trager suggested changing the physical demands to "high to moderate" and removing the 457 governmental retirement plan. Councilor Atwell clarified the 10 years experience and Councilor Harmon suggested it be added to the job description. Mayor-Elect Phillip Mortensen suggested having Councilor Atwell on the selection committee. Council Atwell asked that the floodplain management part be removed. He added to advertise it with the NM Counties organization.

Mayor Trager will revise the description and make sure it gets posted accordingly.

7. COUNCILOR COMMENTS


Mayor Trager thanked Councilor Williams for his service. Then he thanked everyone for having confidence in him as councilor. It was a learning experience and he is still learning everyday. Mayor Pro Tem Skinner also thanked him for his service. Mayor Trager ended by wishing everyone a very happy new year.

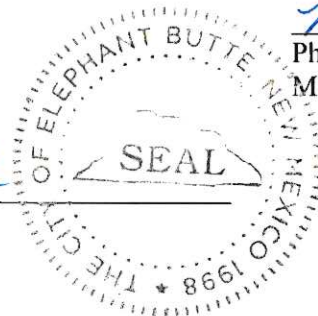
8. ADJOURNMENT

Mayor Trager adjourned the meeting.

Minutes approved and adopted at the City Council Meeting on January 19, 2022.

ATTEST:


Rani Bush
Clerk-Treasurer




Phillip Mortensen
Mayor