



CITY OF ELEPHANT BUTTE PLANNING & ZONING COMMISSION
REGULAR MEETING - OPEN TO THE PUBLIC
Tuesday, January 5, 2021 - 9:00 am

Due to the current health risks associated with COVID-19 and orders from the New Mexico Governor's Office and the New Mexico Public Health Department, public attendance at this and future meetings of the Planning & Zoning Commission are temporarily suspended. Until the orders are lifted, and in accordance with the guidance from the New Mexico Attorney General, the City will make its meetings open to the public through dialing into WebEx number: (408) 418-9388, 126 499 2196, Password: 08042020 or going to www.cityofelephantbutte.com for information about accessing the meeting through your computer.

Minutes

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Chairperson Nathan LaFont called the meeting to order, and Commissioner Sheridan Fuss led the Pledge of Allegiance.

2. ROLL CALL

Clerk-Treasurer Rani Bush conducted roll call:

Chair Nathan LaFont - Present via WebEx
Vice-Chair Tami Smith - Present via WebEx
Commissioner Sheridan Fuss – Present via WebEx
Commissioner Cathy Harmon - Present via WebEx
Commissioner Ken Swaim - Absent
Alternate Commissioner Cathy Vickers- Present via WebEx

In the absence of Commissioner Swaim, Alternate Commissioner Vickers served as a voting member at this meeting. Clerk-Treasurer Bush declared a quorum.

3. DECLARATION OF CONFLICT OF INTEREST & STATEMENT OF OPEN MEETINGS ACT

**The Open Meetings Act is in effect, and there is a three-minute limit per speaker on all non-agenda items.*

None

4. APPROVAL OF AGENDA

Commissioner Fuss motioned to approve the agenda. Commissioner Harmon seconded. 5-0. Motion Carried.

5. APPROVAL OF MINUTES

Commissioner Fuss motioned to approve the minutes with the correction of adding Commissioner Harmon to Item 11a. Vice-Chair Smith seconded. Clerk-Treasurer Bush conducted a roll call vote:

Chair LaFont – Yes

Vice-Chair Smith – Yes
Commissioner Fuss – Yes
Commissioner Harmon - Yes
Commissioner Vickers – Yes

Motion Carried.

6. PUBLIC INPUT

None

7. COMMISSIONERS' COMMENTS

None

8. CITY MANAGER REPORT

City Manager Vicki Ballinger updated the Commission on the Comprehensive Plan survey, applying for Colonias funding, CARES Act reimbursement money, changes to the Infrastructure Capital Improvement Plan (ICIP) priorities, the Public Utility Advisory Board, and Ordinance 194 - Drainage and Erosion.

Chair LaFont inquired about the Public Utilities Advisory Board. Clerk-Treasurer Bush answered that Councilor Gerald LaFont will head the board and Mayor Pro Tem Kim Skinner will be an alternate. City Manager Ballinger will also be on the board. Recruitment is currently taking place for three customers to serve on the board.

9. CODE ENFORCEMENT REPORT

Code Enforcement Officer Devon Jones reviewed his December report with the commissioners. There were fourteen cases; twelve are still open.

10. ZONING/LAND USE REPORT

Land Use Admin Lindsey Moore reported there were ten residential permits issued in December. There ended up being 110 permits in 2020.

11. REGULAR ITEMS

a. Discussion/Possible Action: Resolution 20-21-112 Open Meetings Act

Chair LaFont explained that the Opening Meeting Act resolution needs to be renewed yearly. Clerk-Treasurer added that the Council revised their resolution this year to have the proposed agenda available three business days prior to the meeting rather than seventy-two hours.

Commissioner Vickers motioned to approve Resolution 20-21-112 with the amendment of having the proposed agenda available three business days prior to the meeting. Commissioner Fuss seconded. Clerk-Treasurer Rani Bush conducted roll call:

Chair LaFont – Yes
Vice-Chair Smith – Yes
Commissioner Fuss – Yes
Commissioner Harmon - Yes

Commissioner Vickers – Yes

Motion passed.

b. Discussion/Possible Action: Discussion/Possible Action: Priorities for 2021

Chair LaFont led the discussion to update the 2020 Priority List.

Commissioner Vickers made a motion to approve the following priority list for 2021:

1. Home-based Businesses
2. Rezoning of Districts
3. Short-term Rentals
4. Nuisances
5. Commerical
6. Parking
7. Size and Height Requirements for Structures

Vice-Chair Smith seconded. Clerk-Treasurer Rani Bush conducted roll call:

Chair LaFont – Yes

Vice-Chair Smith – Yes

Commissioner Fuss – Yes

Commissioner Harmon - Yes

Commissioner Vickers – Yes

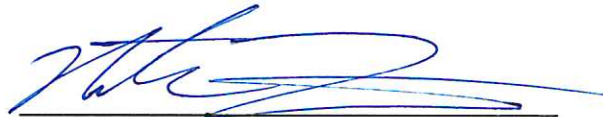
Motion passed.

Chair LaFont reminded the Commission of the joint workshop with City Council on Wednesday, January 13, at 2:00 pm.

12. ADJOURNMENT

Commissioner Fuss made a motion to adjourn. Commissioner Harmon seconded. 5-0. Motion Carried.

Minutes approved and adopted at the Planning and Zoning meeting on February 2, 2021.



Nathan LaFont
Planning & Zoning Chair

ATTEST:



Rani Bush
Clerk-Treasurer

