



CITY OF ELEPHANT BUTTE PLANNING & ZONING COMMISSION
NOTICE OF REGULAR MEETING
OPEN TO THE PUBLIC
Tuesday June 5, 2018
PLANNING & ZONING AGENDA – 9:00 am
Minutes

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

- Chairman Charles Looney -Present
- Vice Chairperson Cathy Vickers -Present
- Commissioner Sheridan Fuss -Present
- Commissioner Mario Maez -Absent
- Commissioner Rick Harrison -Present
- Alternate Commissioner Nathan LaFont -Absent

3. DECLARATION OF CONFLICT OF INTEREST & STATEMENT OF OPEN MEETINGS ACT

**The Open Meetings Act is in effect and there is a three-minute limit per speaker on all non-agenda items.*

4. APPROVAL OF AGENDA

- a. **Approval of Agenda-** Motion made by Commissioner Harrison to approve the agenda, and 2nd by Vice Chairperson Vickers.

5. APPROVAL OF MINUTES

- A. **Approval of Regular Meeting Minutes,** Tuesday, May 1, 2018. An error was noted regarding the title for Vice-Chairperson Vickers in the May 1, 2018 Minutes. Motion to Approve the Minutes as corrected by Sheridan Fuss, and 2nd by Vice Chairperson Vickers

6. PUBLIC INPUT- none

7. MANAGER REPORT- City Manger D Howard gave a brief report on the budget progress for the city.

8. CODE ENFORCEMENT REPORT – Code Enforcement Officer Morgan Spencer gave a report of the current productivity status in the Code Enforcement Department.

9. ZONING PERMIT UPDATE – Code Enforcement Officer Morgan Spencer gave a report of the current zoning permits for the city.

10. COMMISSIONERS COMMENTS- Commissioner Harrison explained the upcoming Sandcastle Competition. Commissioner Fuss discussed items concerning the Turtleback Mountain Resort. Mayor Kent attended the meeting and explained the status of the Sierra Del Rio golf course status and the plan for the future.

11. PUBLIC HEARING ACTION ITEMS – None

12. REGULAR ITEMS

- a. **Comprehensive Plan –** Discussion/Possible Action- Pending at this time due City Manger requesting additional time to review the plan. Motion made to table the Comprehensive Plan until next meeting. Motion made by Vice-Chairperson and 2nd by Commissioner Fuss.

13. NEW BUSINESS –



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- a. **Vacation of Lot Line-** 422 Mescal Loop- Lots 52, 53, 54- Motion to Approve the Vacation Lot Line made by Vice Chairperson- Cathy Vickers and 2nd by Commissioner Harrison.
- b. **Vacation of Lot Line-** 106 Sabina Dr. Lots 4-5 – Vacation lot line was discussed by the commission. Due to the current investigation by the Construction Industries Division for this property, the Commission’s decision was made to not approve the vacation lot line at this time. The application will be reviewed at a future date when CID determines the outcome on their investigation. Code Enforcement Officer Morgan Spencer will notify the property owner.

14. OLD BUSINESS –

- a. **Zoning Permit Requirements-** Discussion/Recommendation regarding the survey requirement for non-structural projects. The Commission discussed the option of Non-structural changes being exempt from requiring a survey. A recommendation was made to get guidance from the NM Municipal League as the City wants to be forward thinking assist citizens with future growth.
- b. **Animal Control Registration Tag Program** –Discussion/Approval to table for next month’s agenda. Motion made by Vice Chairperson Vickers and 2nd by Commissioners Rick Harrison.

ADJOURNMENT—11:30AM Motion to Adjourn by Commissioner Fuss 2nd by Vice-Chairperson Vickers