



**Meeting Minutes**  
**Tuesday, August 2, 2016 Regular Meeting**

- I. **Call to Order** – Chairman Looney called the meeting to order at 9:00 a.m.
- II. **Roll Call** – Land Use Administrator Gabriel Boyle took roll with Chairman Charles Looney, Commissioner Rick Harrison and Alternate Commissioner Nathan LaFont were present. Commissioner Vice-Chair Cathy Vickers, Commissioner Sheridan Fuss, and Bill Kirikos were not present.
- III. **Minutes** – Approval of the Regular Meeting minutes for July 5, 2016.

**Motion:** *To approve the July 5, 2016 meeting minutes as submitted.*

**Made:** Commissioner Harrison    **Second:** Commissioner La Font    **Vote:** 3-0

- IV. **Public Hearing Action Item** – None.

V. **New Business** –

- a. Comprehensive Plan Steering Committee - Land Use Administrator provided and update on the comprehensive plan steering committee meeting for July 2016. The land use administrator stated the steering committee will need maybe two more meetings to have the goals ready for the commission to review.
- b. Development Permit Process - Land Use Administrator provided and update on the building permit process, which CID has finally agreed to require a signed site plan as part of their permit process.
- c. Needed development code amendments – Land Use Administrator provided information and examples of issues in the current development code that should be amended. The land use administrator recommended the commission make a recommendation to City Council requesting permission to amend the development code to address the issues the Land Use Administrator has identified since starting in April.
- d. Mid-month work sessions – Land Use Administrator presented a request for mid-month work sessions potentially beginning in September or October. The reason for the requested work sessions was to have the commission review the drafts of the comprehensive plan and potential development code amendments. The two projects are proposed to proceed simultaneously. Further after drafts of the comprehensive plan and amendments have been reviewed by the commission, there will need to be further work sessions with the commission and city council prior to a final drafts.

- V. **Action Items** – Request for Planning Commission recommendation regarding staffs request to amend Chapter 155 of the Municipal Code. Commissioner Lafont expressed concerns about taking on too much at one time both the comprehensive plan and the potential amendments to Chapter 155 is a large undertaking. The land use administrator agreed there was a lot of work but the existing draft of the comprehensive plan had been created in 2012 and it was more of an update than a complete drafting. For example much of the (census) data will not change.

**Motion:** To recommend to city council that we begin the process to amend Chapter 155.

**Made:** Commissioner LaFont **Second:** Commissioner Harrison **Vote:** 3-0

- VI. **Staff Report** –

- VII. **Public Comment** –None.

- VIII. **Adjournment** –

**Motion:** *To adjourn the official meeting at 11:02 am.*

**Made:** Commissioner LaFont **Second:** Commissioner Harrison **Vote:** 3-0

**Minutes Approved:**



Gabriel Boyle

Land Use Administrator

