



City of Elephant Butte
Planning & Zoning Commission
City Hall - 103 Water Street, Elephant Butte, NM

Meeting Minutes Tuesday, July 5, 2016, Regular Meeting

- I. **Call to Order** – Vice-Chair Vickers called the meeting to order at 9:00 a.m.
- II. **Roll Call** – Land Use Administrator Gabriel Boyle took roll with Vice-Chair Cathy Vickers, Commissioner Sheridan Fuss, and Commissioner Rick Harrison being present. Chairman Charles Looney, Commissioner Bill Kirikos, and Alternate Commissioner Nathan LaFont were absent.
- III. **Minutes** – Approval of the Regular Meeting minutes for June 6, 2016.
***Motion:** To approve the June 6, 2016, meeting minutes as submitted.*
***Made:** Commissioner Harrison **Second:** Commissioner Fuss **Vote:** 3-0*
- IV. **Public Hearing Action Item** – None.
- V. **New Business** –
 - a. Comprehensive Plan Steering Committee- Land Use Administrator – Discussed the steering committee meeting and that the group discussed two of the first elements Land Use and Infrastructure. The steering committee instructed the land use administrator to create an updated list of goals prior to getting back together so the committee review the new goals and a few new elements. One of the issues discussed was maintenance of existing infrastructure. Maintenance of infrastructure was also tied to the land use and development patterns. It was a really great discussion and when the committee is ready I will provide the goal to the commission.
 - b. Development Permit Process- The Land Use Administrator – Discussed issues regarding the current land use process for building. The City is still waiting for CID to our request for to look for our signed site plans. CID still hasn't responded but they should get back this month hopefully.
 - c. New Code Complaint Form/Log Book/GIS Data Creation – This is a code enforcement log book that can be put into GIS once we get GIS. This log book is based on the new complaint forms. The excel sheet will code the violation type and that data can be queried when we put it in GIS. So we are going to create the data layers for code enforcement before we have GIS. Eventually, we can the look back and see our data visually and understand our complaints and how the process is working.
 - d. Form Based Code – The Land Use Administrator – present the differences between form based code and traditional zoning. One of the keys is to form

based code is how land use integrates with transportation. Standard zoning is unpredictable which doesn't build communities. Form base looks at how the development impacts the community and creates community character and places.

VI. **Staff Report –**

Gabriel Boyle – Gave an update on Stronger Economies Together (SET) regional plan. Gabriel Boyle said he would provide what he wrote for SET to the commission.

VII. **Public Comment** –None.

VIII. **Adjournment –**

Motion: *To adjourn the official meeting at 10:03 am.*

Made: Commissioner Fuss

Second: Commissioner Harrison

Vote: 3-0

Minutes Approved:

A handwritten signature in black ink, appearing to read 'Gabriel Boyle', is written over a horizontal line.

Gabriel Boyle

Land Use Administrator