



City of Elephant Butte
Planning & Zoning Commission

City Hall - 103 Water Street, Elephant Butte, NM

Official Meeting Minutes
Tuesday, December 8, 2015 Special Meeting

- I. **Call to Order** - Chairman Chuck Looney called the special meeting to order at 9:00 a.m.
Roll Call - City Manager Andrew Finzen took roll with Chairman Looney, Vice-Chair Vickers, Commissioner Fuss, and Commissioner Rick Harrison. Commissioner Bill Kirikos was not present, and Commissioner Nathen LaFont joined meeting shortly after start of meeting.
- II. **Minutes** - Approval of the minutes for November 17, 2015. Motion was made at 9:01 a.m.
***Motion:** To approve the November 17 meeting minutes as submitted.*

***Made:** Vice-Chair Vickers **Second:** Commissioner Harrison **Vote:** 4-0*
- III. **Public Hearing Action Item** - None.
- IV. **New Business** -
 - a. Scheduling of Additional Meetings: The Planning and Zoning Commission scheduled a special workshop for January 19, 2016 in addition to the regularly scheduled meeting on January 5.
 - b. Amending the Commission Rules of Procedure: The commission discussed amending rule of procedure to remove language pertaining to ex-parte communication and cursory site visits.

***Motion:** Chairman Looney motioned to adopt the Amendment to the commission Rules of Procedures as submitted.*

***Made:** Chair Vickers **Second:** Commissioner Fuss **Vote:** 4-0*
- V. **Old Business** -
Arterial Roads: Right of way, access and permits: City Manager Finzen presented to Commissioners examples of plans for review. Commission decided that more research on the subject needed to be done and elected to continue discussion at the January 5, 2016 meeting.
- VI. **Staff Report** - City Manager Finzen updated the Planning and Zoning Commission on the Rock Canyon Road Project. The bid was awarded to Mountain States Construction.

The start date will be in January 2016 and completion date would be approximately Memorial Day 2016.

Bentley's Plumbing will be completing changes according to rules of Planning and Commission on time.

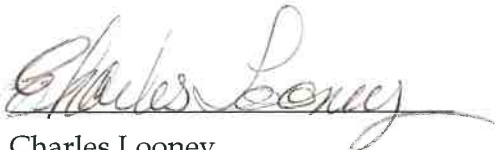
VII. Public Comment – None.

VIII. Adjournment –

Motion: *To adjourn the special meeting at 10:14 am.*

Made: Chairman Looney **Second:** Commissioner La Font **Vote:** 5-0

Minutes Approved:



Charles Looney
Chairman

Respectfully prepared and submitted:



Andrew Finzen
City Manager

