



City of Elephant Butte
Planning & Zoning Commission
City Hall - 103 Water Street, Elephant Butte, NM

Official Meeting Minutes
Tuesday, March 1, 2016 Regular Meeting

- I. **Call to Order** – Vice-Chair Cathy Vickers called the meeting to order at 9:01 a.m.
- II. **Roll Call** – City Manager Andrew Finzen took roll with Vice-Chair Vickers, Commissioner Fuss, Commissioner Rick Harrison and Alternate Commissioner Nathan LaFont present. Chairman Charles Looney and Commissioner Bill Kirikos were absent. Vice-Chair Vickers ran the meeting, and Alternate Commissioner LaFont was identified as a voting member.
- III. **Minutes** – Approval of the Regular Meeting minutes for February 2, 2016.
***Motion:** To approve the January 2016 meeting minutes as submitted.*
***Made:** Commissioner Fuss **Second:** Commissioner Harrison **Vote:** 4-0*
- IV. **Public Hearing Action Item** – None.
- V. **New Business** –
 - a. Comprehensive Plan: Hazard Mitigation Section. The Commission reviewed the proposed Hazard Mitigation section of the Elephant Butte Comprehensive Plan. Consisting of one page, the Hazard Mitigation section was deemed acceptable by the Commission. Commissioners LaFont and Fuss noted that the section refers to an Emergency Management Coordinator, though it is unclear who fills that role presently. Commission recommended that this position – and any similar become easily accessible information for the public.

***Motion:** To accept the Hazard Mitigation section of the Comprehensive Plan as submitted (9:20am).*

***Made:** Commissioner LaFont **Second:** Commissioner Fuss **Vote:** 4-0*

- b. Comprehensive Plan: Transportation Section. The Commission next discussed the Transportation section of the Comprehensive Plan. City Manager Finzen read through the section as submitted, and advised various changes as they were encountered. Commissioners pointed out changes such as the renaming of Highway 195 to Butte Blvd in various sections. Additional changes such as updating the amount of mileage the City has of unpaved roads were suggested. The Commission also advised that language about golf carts be updated. Commissioner Harrison recommended that “Evaluate feasibility of charging stations” be added as item #2 under Goal #3.

Motion: To instruct staff to make the proposed changes to the Hazard Mitigation section of the Comprehensive Plan as discussed

Made: Commissioner Fuss *Second:* Commissioner Harrison *Vote:*
4-0

- c. Letter to Stakeholders. The Commission read over the draft letter City Manager Finzen had prepared. Commissioners approved of the letter, but Commissioner LaFont recommended that the letter have a "please respond by" date included and that date to be May 1, 2016.

Motion: To approve the letter to stakeholders as submitted with the addition of a "please respond by May 1, 2016" notice.

Made: Commissioner LaFont *Second:* Commissioner Harrison *Vote:*
4-0

- V. **Staff Report** -City Manager Finzen updated the Commission on upcoming Ordinances before the City Council and that the Municipal Election was today.
- VI. **Public Comment** -None
- VII. **Adjournment** -

Motion: To adjourn the official meeting at 10:14 am.

Made: Commissioner Harrison *Second:* Commissioner Fuss *Vote:* 4-0

Minutes Approved:



Andrew Finzen

City Manager