



**SPECIAL COUNCIL MEETING**  
**May 27, 2016, 11:00am**  
**103 Water St. Elephant Butte, NM 87935**  
**ACTION MINUTES**

**SPECIAL COUNCIL MEETING – 11:00am**

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Mayor Kent, Mayor Pro-Tem Skinner, Councilor LaFont, and Councilor Trager were present.

Councilor Rogers was absent.

Also present were Manager Finzen, and Clerk Rieth.

No members of the press or public were in attendance.

**APPROVAL OF AGENDA**

**Discussion and Possible Action Preliminary Budget FY 2017**

Manager Finzen discussed with Council the preliminary budget for fiscal year 2016-2017.

During the discussion and with consent from Council, Mayor Kent directed Manager Finzen to make the following changes to the preliminary budget:

- Property Tax Revenue: \$255,000
- Small Cities Assistance revenue: \$165,000
- Executive/Legislative Training & Mileage: \$9,000
- General Fund Clerk Salaries: Adjust to include Utility Clerk
- Clerk's office will "bill" utility departments for managing billing
- Adjust all salary line items to include 3% COLA raise
- SJOA expense: \$6,000
- Correction Fund Expense: \$1,000
- LEPF expense: \$30,000 (this will require a \$10,000 transfer from General Fund)
- Elephant Days revenues should include a line item for Sale of ads.
- Elephant Days expenses should be increased to \$12,000.
- Add Department in the 217 recreation for Christmas activities with expenses to include \$25 for permit, and \$200 for cookies, and budget for lights and decorations so that total expense budget is \$2500
- Capital projects future project design: \$80,000
- Capital projects recreation projects: \$30,000

- Capital projects wastewater: \$350,000

Clerk Rieth presented Council with the new fiscal year costs for Healthcare, and explained options. Council consented to having the City pay 70% of healthcare coverage costs for employees.

**Mayor Pro-Tem Skinner made a motion to approve the preliminary budget for Fiscal year 2017 with the changes as discussed.  
Councilor Lafont seconded.  
Motion carried 3-0.**

Mayor Kent asked for a motion to adjourn.

**Councilor Lafont made a motion to adjourn.  
Mayor Pro-Tem Skinner seconded.  
Meeting adjourned at 2:05pm.**

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Minutes adopted at the Regular Meeting June 1, 2016.



Karen Rieth, City Clerk -Treasurer

