



SPECIAL COUNCIL MEETING
Wednesday, January 10, 2018
103 Water St. Elephant Butte, NM 87935
ACTION MINUTES



WORKSHOP

Mayor Kent called the Workshop to order at 1:00pm

Manger Lucero stated that Director Cole put in an application in April and it was approved for \$425,000. The break down would be \$21,000 for 20 Years or \$14,000 for 30 Years Need to Accepted or Rejected by January 19 for 0% Interest for Clean Water Revolving Fund Loan Application.

Manger Lucero stated that Robert McGregor from Congressman Pearce's Office contacted Manger Lucero that legislation that it is drafted for Acquisition of Damsite Area. Mayor Kent would like to make sure that one of the Councilors or the City Manager is involved in discussion on the draft.

Mayor Kent asked what Wastewater work would be involved for the Damsite area. Director Cole feels that Neal has put a lot of work and upgrades.

They are permitted and ready to go change of ownership paperwork would not take a lot.

Councilor Rogers asked if the concern is with the well or the water storage tank and would it be cheaper to replace the tank than to drill a new well. Director Cole could not answer honestly at this time due to the fact that many factors have to be taken into consideration before a cost can be determined.

Chief Boone expressed concern in looking at fire flows for the historic buildings; Right now only one hydrant is operational.

Councilor Lafont feels that the historic buildings are unusable and will be a no win situation.

Mayor Kent asked Manager Lucero to schedule a meeting with Ken Rice with BOR to discuss details such as with costs and water situation.

Manager Lucero recapped last meeting that Council discussed building a maintenance building on the end of the Event Grounds the Building would be 32,000 square feet and would have 3 bays, an office, a restroom, and a break room this building and would cost \$125,000.

Manger Lucero also stated that the recap from last meeting about the Fire Station and locating Fire Station in Annex. This move would help decrease response times if we acquire Damsite it allows for coverage which would affect ISO Ratings. We could get additional fire funds if we put a substation near maintenance building at the Golf Course. The total cost to remodel of the station would cost between \$750,000 to \$850,000 cost would be covered by Fire Fund Money. If this is approved it will have to go in front of the Fire Marshall.

Mayor Kent suggested having a joint meeting with the State Fire Marshall's Office. Chief Boone will set up that meeting.

Bill Buckley donated his time to do the design Building, which would include a locker room and decontamination room, decontamination shower, Washer and Dryer to cut down Carcinogens which is required, 5 bunk rooms for future growth, a training room, storage, an Emergency Operations Center, and an Administrations Office with a conference room and 2 offices.

Approval from Fire Marshall requires meeting and written requests 160 days to completion once approved.

Manager Lucero suggested going through CES to avoid having to do formal procurement procedures.

Mayor Kent thanked Chief Boone and Director Cole for their research in putting together the presentation.

Mayor Kent asked Director Cole to get a second quote for the maintenance building.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Kent called the Meeting to order at 2:03pm, and Councilor Trager led the Pledge of Allegiance.

ROLL CALL

Clerk Rieth called the roll.

Mayor Kent, Councilor Rogers, and Councilor Trager were all present.

Mayor Pro Tem Skinner and Councilor Lafont were absent but came in 2 minutes after Roll Call.

Clerk Rieth declared a quorum was present.

Also in attendance were Public Works Director Cole, Chief Boone, and Code Enforcement Officer Spencer. Also in attendance were 7 members of the Public and 2 members of the Press.

STATEMENT OF OPEN MEETINGS RESOLUTION AND THREE MINUTE LIMIT PER SPEAKER ON ALL ISSUES

PUBLIC COMMENT

No public comment at this time.

APPROVAL OF AGENDA

Councilor Rogers made a motion to approve the Agenda

Councilor Trager seconded.

Motion carried unanimously.

MAYOR AND COUNCIL REPORTS

Councilor Trager report that last year Tourism Dept. hosted an event called the Travel Tank Chamber would like to participate with input from city Submissions due February 2, 2018. A total of 6 teams will be chosen. The actual presentation is in May. Rural Pathways Submission was submitted but was not selected the follow up meeting with Susie Lawrence is scheduled for February 2, 2018.

Councilor Rogers had nothing to report at this time.

Councilor La Font reported that South Central Transit Authority will be expanding to Hatch and plan to come to City of Elephant Butte in 2019 Councilor Lafont recommended that T or C and City of Elephant Butte should have internal transit Councilor Lafont also stated that there is a Bicycle network plan and it is supposed to be finished by the end of June.

Mayor Pro Tem Skinner reported that in December Manager Lucero gave a presentation on behalf of the City to Senator Smith, Martinez, and Rebecca Dow and included a presentation on City Center and Fire Department which received positive feedback. Senator Smith applauded City of Elephant Butte for taking over the Golf Course.

Mayor Kent had extended a thank you to Mayor Pro Tem Skinner for covering while Mayor Kent was on vacation. While out Mayor Kent received email from Jeremiah Mecham, who replaced Paul Rizo with New Mexico water. When Mayor Kent met with Paul Rizo in the past, Mayor Kent was told about Emergency Operation Center Exercises training for emergency preparedness and a training will be held on January 25, 2018 from 8:00 am until 3:30 PM in the Council Chambers. Mayor Kent encourages council members to attend. Mayor Kent stated that next Meeting January 24, 2018 Councilor Lafont and Councilor Rogers will be gone, but there will still be a quorum.

BOARDS AND COMMITTEE REPORTS AND APPOINTMENTS

Clerk Rieth stated that Council is required to appointment Precinct Board members for March 6, 2018 Election. There have been many applications that have been screened. This board will oversee absentee voting, early voting, and the Election Day precincts. Recommendations are Dorothy Bell for Presiding Judge, Judy Harris for Judge 2, Stephen Buckley for Judge 3 and Clerk 1, Janice Lamb for Clerk 2, Ginger VanGundy for Alternate 1, Cheryl Davis for Alternate 2, and Judy Harris as Translator.

Councilor Rogers made a motion to approve the precinct board members for the 2018 Election as recommended.

Councilor Lafont seconded.

Motion carried unanimously.

MANAGER'S REPORT

Manager Lucero had nothing to report at this time.

FIRE CHIEF REPORT

Fire Chief Boone reported that for the End of the Year there were a total of 202 EMS Calls and 29 Fire Calls. The Department has a total of 8 members, which there were 4 members on scene for a brush fire that took place last week.

CLERK-TREASURER'S REPORT

Clerk Rieth stated that January 9, 2018 was Candidate filing day for the March 6, 2018 election, in which there are two – 4 year Councilor Positions Open. There is a total of 3 certified candidates: Larry Newberry, Travis Atwell, and Incumbent Gerald Lafont. Today January 10, 2018 at 5:01 Candidates will draw for their position on the ballot. Absentee voting will begin January 30, 2018. Anyone who would like to request an absentee ballot can pick up an application at the front desk. Early voting will begin February 14, 2018 and will take place at City Hall in the Judge's Chambers. We anticipate issuing a Request for Proposal for the Annex retaining wall project by the end of next week. Mayor Kent stated that after giving it much thought, this project could be completed in house. Mayor Kent directed Clerk Rieth to hold off on the Request for Proposals until it could be determined if the project could be completed in house. The Lodgers Tax Advisory Board meeting scheduled for January 11, 2018 has been cancelled due to lack of quorum. The next regular meeting of the Lodgers Tax will be April 12, 2018. Clerk Rieth reminded Council that there is still an opening on the Lodgers Tax Advisory Board. Mayor Kent directed Clerk Rieth to send letters to business owners meeting the criteria to see if anyone is interested in serving.

Our 2nd quarter financial report is due to FDA by the end of January. Manager Lucero and Clerk Rieth have been working together on several mid-year adjustments that need to be made. Manager Lucero will present a Resolution at the next Special Council Meeting on January 24, 2018.

CONSENT ITEMS

Mayor Pro Tem Skinner made a motion to approve the Consent Items:

Approval of Special Meeting Minutes for December 13, 2017; and Special Meeting Minutes for December 18, 2017

Councilor Lafont seconded.

A Roll Call Vote was held:

Councilor Trager voted yes.

Councilor Rogers voted yes.

Councilor Lafont voted yes.

**Mayor Pro Tem Skinner voted yes.
Motion carried.**

REGULAR ITEMS

Mayor Kent stated that the discussion was made during the Workshop part of this Meeting.

**Councilor Rogers made a motion to Approve Discussion/possible action; New Mexico Clean Water Revolving Fund Application
Councilor Trager seconded.
Motion carried unanimously.**

Clerk Rieth stated that this Resolution outlines the costs if a Recount/Recheck would have to take place.

**Councilor Rogers made a motion to Approve Resolution 17-18-114 Recount/Recheck Election costs
Councilor Lafont seconded.
Motion carried unanimously.**

EXECUTIVE SESSION

At 2:34pm, Councilor Lafont made a motion to go into Executive Session pertaining to: NMSA 1978 10-15-1(H) (8) the purchase, acquisition or disposal of real property of water rights by the Public Body.

Councilor Rogers seconded.

**A Roll Call Vote was held:
Mayor Pro-Tem Skinner voted yes.
Councilor Lafont voted yes.
Councilor Rogers voted yes.
Councilor Trager voted yes.
Motion carried.**

Council came out of executive session at 4:05 pm.

Councilor Lafont certified that only matters on the agenda had been discussed, no decisions had been made, and no action had been taken.


ADJOURNMENT:

**Councilor Lafont made a motion to adjourn.
Councilor Trager seconded.**


Meeting adjourned at 4:06 pm.

Minutes approved and adopted at the Regular meeting of the City Council on:

January 24, 2018


Melissa Apodaca, Deputy Clerk

Attest:


Karen Rieth, CMC
Clerk-Treasurer

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