



**WORKSHOP AND  
REGULAR COUNCIL MEETING  
February 17, 2016  
103 Water St. Elephant Butte, NM 87935  
ACTION MINUTES**

**WORKSHOP -1:00pm**

Manager Finzen Introduced Proposed Ordinance 159 Authorizing the execution and delivery of a loan agreement for Sierra Vista Hospital. Since there have been 4 versions to date, Council requests a redline version so the changes might be more easily tracked. Council would like to see the terms of the loan prior to approving. A final draft would need to be submitted by March 1, so that it can be available for review by public for 15 days prior to public hearing on March 16.

Mayor Kent instructed Clerk Rieth to advertise Intent to adopt Ordinance 159 public hearing for the March 16 meeting.

Manager Finzen discussed Ordinance 160 granting a franchise agreement to New Mexico Water Service Company. Councilor Rogers expressed concern that New Mexico Water Service Company might be tempted to raise rates to cover the cost of the franchise fees, and would like to see language preventing this from happening in the Ordinance. Mayor Kent stated that there should also be an agreement to cooperate with City Contractors as needed.

Mayor Kent instructed Clerk Rieth to advertise Intent to adopt Ordinance 160 public hearing for the first meeting in April.

There being time left in the workshop portion of the meeting, Mayor Kent went into Reports

Mayor Pro-Tem Skinner attended the Hospitality & Tourism Conference last week in Santa Fe, and requests Janine come and do a workshop with Council.

Councilor Rogers attended the February 10 SCRDA Board meeting. Sierra Vista Hospital dispatch services for EMS is responsible for 12% of all calls, which is an increase from \$24,000 to \$54,000. Councilor Rogers reported that Michael Zimmerman is on board with the increase. There is now sufficient data to track all calls so that each entity can pay per call volume. There will be more detail for Elephant Butte, to distinguish calls from Rock Canyon, the Landing, State Parks, etc. Councilor Rogers reported that the budget still looks good, there has been some overtime due to training new people, and the new director is using funds from the two positions that are still not filled to cover the overtime. Overall, Councilor Rogers reported being impressed with the performance of the new director.

Mayor Kent reported receiving letters of resignation to the SJOA Board from Sharon Finerrelli and Patsy Barnett, so the City is now accepting letters of interest for anyone who would like to serve on the Board.

Mayor Kent reported Michael Steininger was at the City Offices per a request from Clerk Rieth for four days last week to help with system issues that Clerk Rieth has been addressing.

Mayor Pro-Tem Skinner commented that Michael Steininger is the Special Director for the Department of Finance and Administration, Local Government Division.

Mayor Kent reported that the Crosswalks are in. Mayor Kent and Manager Finzen met with Rex Ploederer regarding Ordinance 158 allowing golf carts on City Streets that was passed at the last meeting.

### **REGULAR COUNCIL MEETING - 2:00pm**

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Kent called the Regular Meeting to order at 2:00pm, and Mayor Pro-Tem Skinner led the Pledge of Allegiance.

#### **ROLL CALL**

Clerk Rieth called the roll. Mayor Kent, Mayor Pro-Tem Skinner, and Councilor Rogers, were all present.

Councilor Lafont and Councilor Trager were absent.

Also present was Manager Finzen.

Two members of the Press and 4 members of the public were also present.

Mayor Kent stated that a quorum was present, and if any action was necessary, Mayor Kent would vote on the item.

#### **STATEMENT OF OPEN MEETINGS RESOLUTION AND THREE MINUTE LIMIT PER SPEAKER ON ALL ISSUES**

#### **PUBLIC INPUT**

Mr. Paul Forsythe, 102 Woodsum, stated that during the last rain, he contacted the City Manager's office and was told someone would come out to inspect an issue with the road, but no follow up was done. Mr. Forsythe complained that there are several political signs in public right of ways and would like to see them removed. Mr. Forsythe believes that the City has a closed door policy and has passed Ordinance(s) behind closed doors. Mr. Forsythe asked how long it would be before a 5 ton truck mows over a golf cart, and how long will it be before a return is seen on the Man in Motion building. Mr. Forsythe stated that there seems to be a "good ol' boys" attitude with the City.

#### **PRESENTATIONS**

Mayor Kent presented a commendation for Lynn Camerer for the work done on the City Monument Sign.

#### **APPROVAL OF AGENDA**

Mayor Kent asked for a motion to approve Agenda.

**Councilor Rogers made a motion to approve the Agenda.**

**Mayor Pro-Tem Skinner seconded.**

**The motion carried unanimously.**

## **BOARDS AND COMMITTEE APPOINTMENTS AND COMMITTEE REPORTS**

None.

## **MAYOR & COUNCIL REPORTS**

Mayor and Council reports were given during the workshop portion of the meeting.

## **MANAGER'S REPORT**

Manager Finzen reported golf cart signs were going up this week. There would be staff trainings at the end of the week for procedures on issuing permits.

Manager Finzen announced the City is currently seeking proposals for Engineering Design for the next phase of Sewer and they will be accepted until March 22 at 2pm.

Manager Finzen commented that Public Works Director Cole is currently researching cost of additional recycle trailers and the possibility of adding locations or additional trailers to accommodate the growing volume of recycling. One trailer costs \$16,000 - \$18,000. Manager Finzen reported that the City will be applying for grant funding which is due April 1.

## **CLERK-TREASURER'S REPORT**

Clerk Rieth announced the State Auditor's review of the Annual audit report for fiscal year 2014-2015 required by Section 12-6-14(B) NMSA 1978 and 2.2.2.13 NMAC, prepared by Integrity Accounting & Consulting has been completed and we have received authorization to make the final payment to the Auditor. The audit will come before Council for acceptance at the next regular meeting, and will be made available to the public once accepted.

Clerk Rieth announced the last day to early vote is February 26. Anyone still wishing to apply for an absentee ballot should do so ASAP, as the last day to issue absentee ballots is February 26.

Clerk Rieth announced RFP 15-16-0102 - Design Professional Services has been issued. Clerk Rieth made a correction to Manager Finzen's report, stating proposals will be opened on March 24 (not 22) at 2pm.

## **CONSENT ITEMS**

Mayor Kent asked for a motion to approve the Consent Items.

- Approval of Minutes – Regular Meeting, February 3, 2016

**Councilor Rogers made a motion to approve the Consent Item(s).  
Mayor Pro-Tem Skinner seconded.**

**A Roll Call vote was held:**

**Mayor Pro-Tem Skinner voted yes.  
Councilor Rogers voted yes.  
Mayor Kent voted yes.  
Motion carried.**

## REGULAR ITEMS

Manager Finzen presented Resolution 15-16-121 Application to LGRF program administered by NMDOT. The resolution would authorize LGRF funding to be used for the application of liquid soil sealant and stabilizer on unpaved City Streets.

Mayor Pro-Tem Skinner commented that LGRF money has been earmarked for paving of City Streets, such as Mescal once sewer has been installed.

Councilor Rogers, Mayor Kent, and Mayor Pro-Tem Skinner all agreed that the current goal of adding sewer, then paving should not be altered.

Resolution 15-16-121 died for lack of motion.

## ADJOURNMENT

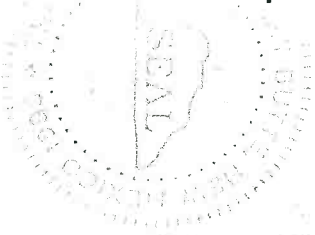
There being no further items on the agenda, Mayor Kent asked for motion to adjourn.

**Councilor Rogers made a motion to adjourn.  
Mayor Pro-Tem Skinner seconded.**

Meeting adjourned at 2:31pm.

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**Minutes adopted at the Regular meeting on March 2, 2016**



*Karen Rieth*

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Karen Rieth, City Clerk -Treasurer