



**WORKSHOP AND
REGULAR COUNCIL MEETING
October 21, 2015
103 Water St. Elephant Butte, NM 87935
ACTION MINUTES**

WORKSHOP -1:00pm

Council discussed proposed updates to the City Personnel Policies. Manager Finzen will follow up with the attorney regarding a mediation process.

REGULAR COUNCIL MEETING - 2:00pm

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Kent called the Regular Meeting to order at 2:01 PM, and Clerk Rieth led the Pledge of Allegiance.

ROLL CALL

Clerk Rieth called the roll. Mayor Kent, Councilor Lafont, Councilor Rogers, and Councilor Trager were all present.

Mayor Pro-Tem Skinner was absent during roll call, but came in immediately following.

Also present was Manager Finzen.

Two members of the Press and 5 members of the public were also present.

**STATEMENT OF OPEN MEETINGS RESOLUTION AND THREE MINUTE LIMIT PER
SPEAKER ON ALL ISSUES**

PUBLIC INPUT

Mr. Rick Harrison, 105 Calle de Monte, spoke on behalf of Friends of Elephant Butte Lake. Mr. Harrison announced The Boat, RV & Sports show will be held June 17-19 on State Park Land near Marina del Sur.

PRESENTATIONS:

None.

APPROVAL OF AGENDA

Mayor Kent asked for a motion to approve the Agenda.

Councilor Rogers made a motion to approve the Agenda as submitted.

Councilor Lafont seconded.

The motion carried unanimously.

BOARDS AND COMMITTEE APPOINTMENTS AND COMMITTEE REPORTS

Planning & Zoning Commission Chairman Looney reported that there was a full Board in attendance at the last Planning & Zoning meeting.

MAYOR & COUNCIL REPORTS

Councilor Trager reported attending SCCOG on October 16. The guest speaker was Chief Alirez. Councilor Trager recommended inviting Chief Alirez to speak at the next Council meeting to talk about the new T or C PD App from Logic Tree, as well as plans to purchase an app for Animal Control. The next SCCOG meeting will be February 26, 2016.

Councilor Rogers reported attending the SCRDA meeting on October 14. Overtime is under control under the new manager; down to 3 hours from 130 hours. SCRDA has received \$33,000 in GRT. Code Red notification will move to SCRDA since the new director knows the system. All dispatchers will be trained on the Code Red system. The next SCRDA meeting will be November 12 at 10am.

Councilor Lafont had nothing to report at this time.

Mayor Pro-Tem Skinner reported attending the Workforce Board meeting, at which the bylaws were updated to meet federal guidelines. Mayor Pro-Tem Skinner announced that the Elephant Butte Chamber of Commerce Casino Night will be this Saturday at the Elephant Butte Inn.

Mayor Kent reported working with Patsy Barnett with the SJOA Board to address ongoing issues; significant progress has been made. Mayor Kent announced that there have been several reports that the street lights at Rock Canyon & Springland have a glare that is causing a safety hazard. City Engineers have made some suggestions to address the problem.

Mayor Kent requested all volunteers to meet on November 11 at the Annex at 6:30am to put up flags, and again at 4pm to take down flags for Veteran's Day.

Mayor Kent gave an update on the Rock Canyon Road project, which is in the final planning stage, addressing some drainage issues.

Mayor Kent reported meeting with Senator John Arthur Smith and Representative Zimmerman during the short session. There will not be much money available for projects.

Mayor Kent welcomed Bently Plumbing and Heating as the City's newest registered business.

Mayor Kent announced there would be an open house for the new Emergency Room at the hospital from 3-5pm on Saturday.

MANAGER'S REPORT

Manager Finzen commented that the City Auction would be covered during the regular agenda item; the Planning & Zoning Commission met on October 7 to discuss the Comp Plan & welcome the new Commissioners.

Manager Finzen announced that Randy Van Vleck, Attorney for the New Mexico Municipal League would be holding training on November 17 from 10-2 for the P&Z Commission, and Council is invited to attend.

Manager Finzen reported working with Councilor Lafont on the Golf Cart Committee. Several people have requested including ATV use, however State Statute expressly prohibits off road vehicles, so the focus will only include Golf Carts.

Manager Finzen wished Mayor Kent a Happy Birthday.

CLERK-TREASURER'S REPORT

Clerk Rieth gave the Clerk-Treasurer's report. Included for the record.

CONSENT ITEMS

Mayor Kent asked for a motion to approve the Consent Items

- Approval of Minutes – Regular Meeting, October 7, 2015

**Councilor Rogers made a motion to approve the Consent Item(s) as submitted.
Councilor Lafont seconded.**

**A Roll Call vote was held:
Mayor Pro-Tem Skinner voted yes.
Councilor Lafont voted yes.
Councilor Trager voted yes.
Councilor Rogers voted yes.
Motion carried.**

REGULAR ITEMS

Manager Finzen introduced Resolution 15-16-110; a resolution authorizing the disposition of Obsolete City Property by Auction. A list of all items to go to auction must be approved by DFA. Then the best way to hold the auction will be determined. Manager Finzen reviewed with Council a list of items to be auctioned, and their estimated values.

There being no questions by Council or further discussion:

**Councilor Rogers made a motion to approve Resolution 15-16-110.
Councilor Lafont seconded.
Motion carried unanimously.**

Manager Finzen explained resolution 15-16-111; Participation in LGRF Program Administered by NMDOT. Project SP-1-15 (960) is set to expire on December 31, 2015. Due to personnel turnover and obtaining clearance from utility companies operating in the area, the project has been delayed. This resolution requests a project extension of one year from NMDOT.

**Councilor Rogers made a motion to approve Resolution 15-16-111.
Councilor Lafont seconded.
Motion carried unanimously.**

Manager Finzen introduced Resolution 15-16-112; A Resolution to Transfer \$3500 from the General fund to the Recreation Fund. Manager Finzen explained that since the Recreation fund does not have its own revenue source, it is funded through transfers from the general fund. DFA requires a budget Adjustment resolution for monies to be transferred from one fund to another.

**Mayor Pro-Tem Skinner made a motion approve resolution 15-16-112.
Councilor Rogers seconded.
Motion carried unanimously.**

Manager Finzen presented Resolution 15-16-113; Participation in the NMED Special Appropriation Project Grant Agreement. The City was awarded \$150,000 in Capital Outlay funding for project 15-0557-STB, Sewer System Improvements. In order to accept the agreement, the City must approve a resolution authorizing signatories. This resolution allows Manager Finzen and Mayor Kent to sign the agreement.

There being no further discussion:

**Mayor Pro-Tem Skinner made a motion to approve Resolution 15-16-113.
Councilor Rogers seconded.
Motion carried unanimously.**

Manager Finzen presented Resolution 15-16-114; A Resolution adopting new personnel policies for City Employees. Some sections are still being reviewed by City Attorneys. Council informed Manager Finzen they would prefer to wait until all sections have been revised and then adopt the entire policy manual at once.

**Councilor Rogers made a motion to postpone Resolution 15-16-114 until the next meeting.
Councilor Lafont seconded.
Motion carried unanimously.**

Manager Finzen discussed with Council the Joint Powers Agreement between Sierra County, the Sierra County Detention Center Administrator, and the City of Elephant Butte.

**Councilor Rogers made a motion to postpone Possible Action on the JPA.
Councilor Lafont seconded.
Motion carried unanimously.**

Mayor Kent explained that she, Councilor Rogers, & Councilor Lafont would not be able to attend a meeting on November 4. Manager Finzen and Clerk Rieth will be at Election School on November 4.


**Councilor Lafont made a motion to cancel the November 4 meeting, due to lack of quorum.
Councilor Rogers seconded.
Motion carried unanimously.**

There being no further matters, Mayor Kent asked for motion to adjourn.

**Councilor Lafont made a motion to adjourn.
Mayor Pro-Tem Skinner seconded.
Motion carried unanimously.**

Meeting adjourned at 2:56pm.

Minutes adopted at the Regular meeting on October 21, 2015



Karen Rieth, City Clerk -Treasurer